

Communiqué

FROM THE MANAGEMENT OFFICE OF THE BUILDING

Furniture Disposal

Desk	\$35
Chair	\$10
Chair Mat	\$10
Filing Cabinet	\$20
Credenza	\$20
Small Table	\$10
Large Table	\$20
Book Shelf	\$20
Cabinet	\$20
Divider	\$15

E-Waste

Computer Monitor	\$25
CPU	\$25
Scanner	\$25
Copier	\$85
Keyboard	\$10
Fax Machine	\$25
Printer	\$10
Phone	\$10
Television	\$50
Stereo	\$25

*As of January 1, 2012 the above items were banned in Illinois landfills.
Please contact the Office of the Building if your item does not appear on this list.

Water

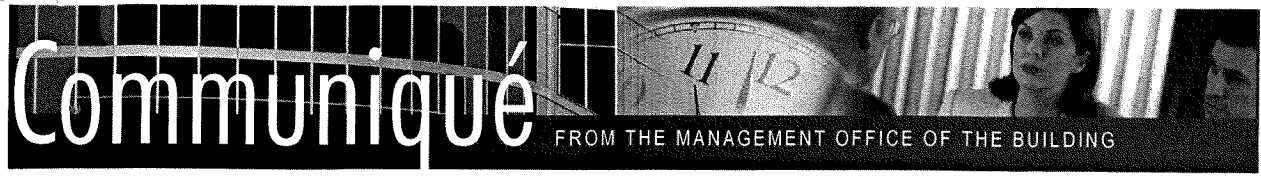
5 Gallon Water Bottle (Water is delivered between 10am and 2pm)	\$12.50
Water Cups (sleeve)	\$2.00

Recycling/Garbage

Recycling Container – must be returned same day	\$20
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*Prices are subject to change

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(Note if recycling is contaminated with garbage you will be charged the garbage rate)

Garbage Dumpster - must be returned same day \$30

Recycling Deskside Containers No Charge

Moving

4 Wheel Flat Truck (per use, per day) \$15
 2 Wheel Dolly (per use, per day) \$15
 Furniture Moving Assistance \$50/per hour

*Please keep broken down boxes for night time cleaning crew. Orange throw away stickers can be obtained in the Office of the Building in suite 615. **Absolutely no garbage should be placed in the corridors. Please contact the Office of the Building for disposal. Any items found in the corridor or stairwells will be subject to a disposal fee.**

8th Floor Tenant Storage

Bankers Box \$5 per month/per box
 Box pick up/drop off for storage \$10 per trip*

*Storage is not accessible to tenants; we will retrieve/store boxes as needed.

Other storage items please contact Office of the Building

Keys

Lock Outs \$30
 Additional Keys \$10
 Rest Room Keys \$5
 Lock Change-Dead Bolt \$70
 Lock RePin \$60

Lighting

*Note: When one bulb needs replacement, all bulbs in fixtures will be replaced.

40W Light Bulb \$1.60
 60W Light Bulb \$1.60
 75W Light Bulb \$1.60
 100W Light Bulb \$1.60
 135W Light Bulb \$5.50
 150W Light Bulb \$6.40

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50R30/FL	\$6.40
65W Flood	\$7.10
100R/FL (120V) Reflector Flood	\$7.10
100R/FL (130V) Reflector Flood	\$7.10
120W Flood	\$7.10
F20T12/CW	\$5.20
F30T12/CW/RS	\$10.00
F34CW	\$3.60
F35CWU	\$11.50
F40T12/CW	\$3.60
F40T12/WW	\$3.60
96F12 Slim Line	\$10.70
FB20WW/6	\$10.70
FB40WC/6	\$10.70
F32T8/CW	\$10.70
T8/CW	\$2.60
T8 Ballast	\$18.00
T5/CW	\$2.60
T5 Ballast	\$27.00
<u>After Hours HVAC</u>	
6pm-9pm, M-F	\$50 per hour*
2pm-9pm, Sat.	\$50 per hour*
6am-9pm, Sun.	\$50 per hour*
*Note: After 9pm \$125 per hour.	
Holidays	\$150 per hour (4 Hr. Min.)
<u>Sink Grease Trap Cleaning</u>	
Sink Grease Trap Cleaning	\$145.00
<u>Tenants with sinks are required to clean sink grease traps on a quarterly basis.</u>	

*Prices are subject to change

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